

OHSLA General Meeting Minutes

July 29th, 2016, 3:00pm

Hotel Monaco, Portland

Attendees: Helen Guerrero-Randall, Basia Delawska-Elliott, Stephanie Kerns, Heather Martin, Loree Hyde, Judith Hays, Andrew Hamilton

Approved agenda.

Prior minutes accepted as submitted.

President's Report - Helen Guerrero-Randall

Continuing Education:

- Today's CE on Time Management – 18 of attendees. Review of WebEx in December – Precision Medicine, included CE
- Upcoming CE on Systematic Reviews (presented by Connie Schardt) – this is full, OHSLA members can still register and then will be able to view the recording but will not receive CE.

Action item: Andrew will send out evaluations and CE certificates

Board positions:

- Discussion of new President Elect and nominations (Heather Martin nominated). Daphne noted that our governance model has changed – Pres Elect used to do more of the planning and coordinate CE.
- Andrew Hamilton will serve one more year as treasurer
- Laura Hickman is no longer secretary – position is open
- Web Manager – Candise B has one more year

Treasurer's Report – Andrew Hamilton (See document provided)

- Membership is down.
- All members should think about recruitment of past and new members.
- Andrew will send out a reminder for membership renewals and to past members next year
- Andrew is revamping how registration is paid and adding a PayPay feature for membership and event payments (must be a non-profit PayPay account and transactions will include a fee as charged by PayPal).
- All agreed to donate \$300 to the PNC MLA conference, which is typical when the conference is in Portland. We've donated up to \$1000 in the past, but don't feel our finances allow a contribution of that size at this time.
 - Should we raise the institutional membership fee? Other fees? Recruit students?

Action item: Board will come up with a proposal for new fee structure

NLM Update – Cathy Burroughs. Moved up in agenda. See attached slides. Note upcoming funding opportunities.

Website Input

- Membership list needs to be update. Andrew will provide Candise with the information and ask her to update the page

- Other ideas for using the website,
 - Include benefits of membership (emphasize access to affordable CE, networking), include detail of past CEs
- Find the binder and pull content for the website
- Daphne will email Helen, asking for documentation to add to the web

Discussion of other ideas for increasing membership:

- Recruit students (see action item below).
- Coordinate with the Special Libraries Association
- Hold a webinar for local SLA student group with a panel of medical librarians
- Institutional members should be encouraged to invite all staff to OHSLA functions (not just librarians).
- Circulate minutes on listserv

Action item: Basia will run a survey of the SJSU students and Emporia and UW

Future Planning

- Revisit Silver Falls as a location or the Oregon Garden.
- Plan more CE in other parts of the state, consider Eugene and The Dalles as locations
- Ideas for capitalizing on local networking
 - Happy Hours
- Plan a joint meeting with WMLA in Vancouver (waiting for WMLA President position to be filled).
- Joint CE with WMLA

Elections

- Heather Martin elected as President Elect
- No nominees for secretary position. Helen will ask incoming President Sue Phelps to send out an email to list
- Call for appointed Archivist – unfilled
 - Action item: Helen will ask Dolores where archives are currently housed.

Adjourn.

Submitted by Loree Hyde